Butler Traditional High School

Festival of Trees

36th Annual-- Arts and Crafts Show

Saturday, December 2, 2023 8:00am-4:00pm

BOOTH RENTAL \$70.00 if paid by 10/1/2023--Must remit payment by 10/1/2023 to keep current booth space------After 10/1/23- Booth rental will be \$75.00

<u>Vendors must provide their own tables-</u> (2) chairs per booth provided -Electricity assigned based on availability—NO TABLES ARE PROVIDED

Contact: Ellen Vardeman (Cell:502-299-8791 - Please Text or Call))

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NAME:	 .	PHONE:	
CRAFT:			
BUSINESS NAME IF APP	LICABLE:		
ADDRESS:			
CITY:	STATE:	ZIP:	
EMAIL:			
**Returning Vendor only Booth #		(assigned prior year)	
Booth Cost: \$	+ electricity \$10.00 (b	pased on availability) = \$	total

*NO REFUNDS AFTER NOVEMBER 1, 2023

******Make checks payable to: BUTLER PTSA-

Mail to: Butler Traditional High School / Attn: PTSA

2222 Crums Lane - Louisville, KY 40216

Butler Traditional High School Festival of Trees Arts and Craft Show 2222 Crums Lane, Louisville, KY 40216 502-485-8220

Dear Crafter,

This letter is to confirm your booth reservation for the 2023 Butler Traditional High School Festival of Trees Arts and Crafts Show, scheduled for Saturday, December 2nd, 2023, from 8:00 am-4:00 pm.

Your booth number is _	TABLE	ES ARE NO LONGER PROVIDED
Set up times are:	*FridayDecember 1st, 2023	4:30 7:00 pm
	*SaturdayDecember 2 nd , 2023	7:008:00 am

When you arrive check in at a check in at the Large gym entrance

We encourage set-up on Friday evening if at all possible, and <u>remind you that booths must stay open</u> <u>until the end of the show at 4:00 pm on Saturday.</u>

CRAFTERS THAT HAVE PAID FOR ELECTRICITY MUST PROVIDE YOUR OWN EXTENSION CORDS! If you have not already pre-paid for electric prior to the show date.... We unfortunately will not be able to add the day of the show.

WE WILL TRY AS BEST WE CAN TO ACCOMMODATE ALL ELECTRIC REQUESTS

WITH REMODELING OF THE SCHOOL WE ARE LIMITED ON ELECTRIC

PLEASE PARK IN THE DESIGNATED VENDOR PARKING AREAS. LEAVE THE CLOSER PARKING AREAS FOR YOUR CUSTOMERS.

Advance booth reservation for the 2024 show will be accepted. See your booth area captain. The cost will be \$70.00 and is payable by cash or check.

This is the 36th Festival of Trees Arts and Crafts Show and the Butler PTSA is proud to be the sponsor of this event. We sincerely thank you for your support and wish you a very successful show. Remember that it is your responsibility to collect and report all sales tax. Please call if you need any additional assistance. We wish you and your family a blessed holiday season.

Sincerely,

Ellen Vardeman (Cell: 502-299-8791)

Butler Traditional High School (502-485-8220)